

Elite Welding Academy, LLC  
 4670 Dues Drive  
 Cincinnati, Ohio 45246  
 9740 Near Drive (mailing)  
 Cincinnati, Ohio 45246  
 (513) 874-1410

Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Facebook: [www.facebook.com/Elite-Welding-Academy-163782896980714](http://www.facebook.com/Elite-Welding-Academy-163782896980714)

Webpage: [www.EliteWeldingAcademy.com](http://www.EliteWeldingAcademy.com)

**Structural and Pipe Welding Enrollment Agreement (1000)     *Please print***

Student \_\_\_\_\_ Date \_\_\_\_\_

Student's Date of Birth \_\_\_\_\_ SS# \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone Number \_\_\_\_\_ Cell Phone Number \_\_\_\_\_

E-Mail Address \_\_\_\_\_ Jacket Size \_\_\_\_\_ Glove size \_\_\_\_\_

Did you complete High School or receive a G.E.D.? \_\_\_\_\_ Year \_\_\_\_\_

**Structural and Pipe Welding Course – 1000 hours / 26 weeks**  
**Class times: Monday-Thursday 7:30-4:30 \*Friday: 7:30-2:00**  
 \*There is some variation in times. Check the schedule in the catalog for daily times.

**Tuition and Fees: A registration fee of \$100 is required to apply for enrollment in the Elite Welding Academy program. This registration fee is due prior to the first day of class. Payment arrangements and admissions requirements must be completed and verified to be considered fully enrolled.**

<b>Registration Fee</b>				<b>\$100.00</b>	
Term	Tuition	Books/Supplies	Tools	Total	
1 (250 hrs.)	\$3067	\$569.00	\$697.00	\$4333.00	
2 (250 hrs.)	\$3067	\$545.00	\$0.00	\$3612.00	
3 (250 hrs.)	\$3067	\$404.00	\$435.00	\$3906.00	
4 (250 hrs.)	\$3067	\$380.00	\$0.00	\$3447.00	
				Subtotal:	\$15,298.00

TOTAL with registration fee: **\$15,398.00**

Any (out of pocket) payments are payable by term installments as follows:

Term 1 payment due	On or before the first day of class
Term 2 payment due	On or before the first day of week 7
Term 3 payment due	On or before the first day of week 14
Term 4 payment due	On or before the first day of week 20

Costs will not be altered for the program once a student has enrolled in the program. Program costs could be changed for the next program date.

**ACCEPTABLE METHODS OF PAYMENT:**

Cash    Check    VA    WIET    FA (Title IV) DOE    Money Order    Credit/Debit Card via PAYPAL\*

\*PayPal 2.77% fee EWA/EWASP **does not** receive or collect any funds, fees, or profits for processing

*Elite Welding Academy, LLC does not discriminate on the basis on sex, race, ethnic origin or religion.*

**Cancellation and Settlement Policy:**

Elite Welding Academy agrees to accept cancellations and make refunds according to the following: An enrollment agreement may be cancelled within five (5) calendar days after the date of signing. The school shall promptly fully refund all tuition and fees paid pursuant to the enrollment agreement. Such refund shall be made no later than thirty (30) days after cancellation. All monies paid by an applicant will be refunded if the applicant is rejected by the school or the school cancels the program’s scheduled start date.

EWA uses our accreditor’s refund policy and the State of Ohio’s to determine any refunds/debt to Elite after a withdrawal

**ACCET Refund Policy:**

1. Elite Welding Academy may retain an administrative fee associated with withdrawal or termination not to exceed \$100.
2. During the first week of classes, tuition charges will not exceed 25% of the stated tuition or maximum of \$1000.00. When determining the number of weeks completed by the student, the institution will consider a partial week the same as if a whole week were completed, provided the student was present at least one day during the scheduled week.
3. After the first week and through fifty percent of the period of financial obligation (term), tuition charges retained will not exceed a pro rata (%) portion of tuition for the training period (term) completed, plus 10% of the unearned tuition for the period of training that was not completed. (example below)
4. After fifty percent (50%) of the period of financial obligation (term) is completed, the institution may retain the full tuition.

**ACCET Refund Computation Sample:**

Term 2 is 7 weeks of training. Term 2 starts on May 19<sup>th</sup> and ends July 1<sup>st</sup>. **Tuition is \$2940 per term.**

Last date of attendance is June 2<sup>th</sup>. Student is obligated for 3 weeks of attendance for that term.

The percentage of tuition retained by the school is based on the portion of the program the student was attending when the student dropped or was dismissed. Number of weeks student attended = 3 weeks of a term

Number of weeks student is financial obligated = 7 weeks

Pro Rata portion completed based on 7 weeks =  $3/7 = 42.9\%$

42.9% X \$2940 tuition = \$1261.26

10% X \$1678.74 (unearned tuition) = \$ 167.87

Owed to Elite Welding Academy = \$1429.13

**Complaint or Grievance Procedure:**

All student complaints should be first directed to the school personnel involved. If no resolution is forthcoming, a written complaint shall be submitted to the director of the school.

Whether or not the problem or complaint has been resolved to his/her satisfaction by the school, the student may direct any problem or complaint to the ACCET Chair, Complaint Review Committee, 1722 N. Street, NW, Washington, D.C. 20036 Phone: (202) 955-1113 **and/or to** Executive Director, State Board of Career Colleges and Schools, 30 East Broad Street, 24<sup>th</sup> Floor, Suite 2481, Columbus, OH 43215 Phone: (614) 466-2752; toll free: (877) 275-4219

**Liability Release** While visiting or attending classes at Elite Welding Academy, I agree that Elite Welding Academy is to be held absolutely free from all claims for injury that may be sustained by my person while I am on their premises.

**Employment**

I understand that upon successful completion of my training program, this school will provide placement assistance. However, I understand that the school does not guarantee any graduate a job. I have not been guaranteed employment or been guaranteed to earn a specific salary range upon graduation

**Gainful Employment Disclosure**

I have received a copy of current gainful employment information.

I acknowledge that the college catalog is accessible to me and I agree with the school policies and procedures as stated. I acknowledge that I have received and have read a copy of this agreement.

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Representative: \_\_\_\_\_ TITLE \_\_\_\_\_ Date: \_\_\_\_\_

By signing the above you agree that this becomes a legal and binding agreement. You also agree that you have read and understand the State of Ohio disclosure agreement, enrollment agreement, cancelation policy, refund policy and the catalog.

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(C) Prior to completing an enrollment agreement, all potential students enrolled in an Ohio school must review and complete the state board of career colleges and schools student disclosure form or online student disclosure form as required by the board.

**STATE OF OHIO**  
**BOARD OF CAREER COLLEGES AND SCHOOLS**  
30 East Broad Street, 24<sup>th</sup> Floor, Suite 2481, Columbus, OH 43215  
(614) 466-2752 Fax (614) 466-2219  
Toll Free (877) 275-4219  
E-mail: [bpsr@scr.state.oh.us](mailto:bpsr@scr.state.oh.us) Website: <http://www.scr.ohio.gov/>

**State of Ohio Student Disclosure Form**

**Elite Welding Academy** is registered with and approved by the State Board of Career Colleges & Schools

**1. Self-Enroll**

Students must complete the course and attest to having seen and understanding the information before the enrollment process has been completed.

- a. Register @ <https://oh-student-course-info.edvera.com/> (This link will be emailed to student)
- b. This disclosure must be completed before the first day of class

**2. Certificate**

Students will receive a copy of their completion certificate in an email after they have completed the course. Students will also be able to access the certificate by logging into their account and viewing their “Notifications” in the upper right hand corner of the page below their user name

**3. \*Is there a cost for the course**

No. EWA/EWASP will issue a voucher doing the registration process.

\*EWA/EWASP **does not** receive or collect any funds, fees, or profits for processing disclosure form(s)

PSR 0017 (Revised 12/07) (07/14) (10/14)(03/17)